

EMPIRE STATE CREATES FAQ - The following questions were posed to the Roundtable via the Registration Form and at the Information Session. Don't see your question answered? Please feel free to email kolsen@nycaieroundtable.org.

As of May 14, 2021

Working in NY, living in NJ not eligible?

Applicants must be a current resident of New York State (all regions are eligible and encouraged to apply: Western New York, Finger Lakes, Southern Tier, Central New York, North Country, Mohawk Valley, Capital District, Hudson Valley, New York City, and Long Island).

I have a unit plan I've made that can be asynchronous. It has 4+ lessons in it. Each lesson can be taught in less than 20 mins plus has independent activities. Is that ok to submit?

Each applicant will be asked to propose 4-5 asynchronous arts education resources or mini-lessons. You may propose materials that are part of a pre-existing curriculum, however please note the following parameters. The asynchronous mini-lessons may be:

- *Video-Based: 5-15 minute arts education mini-lesson with accompanying one-page lesson plan (Please note, NYCAIER will provide video-editing for all video resources.)*
- *Non-Video-Based: A non-video digital resource that can be embedded or uploaded to a website.*

Can you clarify 4-5 videos on the same topic? So if we wanted to do some acting and some puppetry, that wouldn't work? I'd love some more clarification here.

We recommend that the mini-lessons fall under an overarching theme or unit, however applicants may choose to propose a multi-disciplinary project that incorporates multiple art forms.

Who is the intended audience for the resources?

We leave the choice of intended audience up to the applicant. Possible audiences may include but are not limited to:

- *Students (3K – 12th grade)*
- *Veterans / Military*
- *Creative Aging (Senior and Older Adults)*
- *People Experiencing Incarceration/Re-entry*
- *People with Disabilities*
- *People from the LGBTQ+ Community*
- *People Experiencing Homelessness*
- *Multilingual Learners / English Language Learners*
- *Educators*

Can we apply to more than one population?

Yes, as long as the intended audiences are articulated within the application.

Also are the grouping of lessons a single discipline or can I build a unit the incorporated film, theater, dance and Visual arts?

Applicants may choose to propose a multi-disciplinary project that incorporates multiple art forms.

Can you send several proposals?

No, applicants may only submit one proposal.

Should resources be more instruction based or lecture based, or if combined - should there be an emphasis on either?

We leave this choice at the discretion of the applicant.

Can I create the lessons for a single group? For example 3rd graders to 12 graders, or do I have to create lessons for all groups?

We encourage applicants to be specific when articulating the intended audience.

What are the expectations/resources for getting the asynchronous materials to their ultimate audience? Do we need to make contact with schools, or is distributing materials something your organization is offering?

Materials will be published on the Roundtable and NYSCA websites, as well as shared with the NYS Education Department and NYC Department of Education. While grant receipts may also chose to share these resources out to their networks, it is not expected or required.

Do we need copyright permission if we are using art history resources?

Can we base these LPs on a piece of literature // on a script? will we need rights // permission for those texts?

There is no blanket copyright exception for teaching and use of material that is still under copyright basically must be either "fair use" or licensed. Whether something is subject to copyright (or so old that it is not subject to copyright and in the "public domain") or whether a given use is "fair use" is always a specific review. For information about fair use, please visit: eg <https://dcrp.berkman.harvard.edu/tool/fair-use-teachers> . Within that the link to the Educators Guide to Copyright and Fair Use has some views on what the author considered to be fair use (https://www.educationworld.com/a_curr/curr280.shtml).

Is it possible to upload videos for examples of arts experience?

Yes!

You said something about videos being edited by you. So if we send videos it should just be us launching into the lesson/project and no introduction?

If selected, the Roundtable will have a meeting with grant recipients to talk through video formatting and how to send over materials. Applicants should not submit their actual asynchronous resources with their application.

Are the materials published online elsewhere (other than nysca and roundtable's website?)

Outside of those websites, the Roundtable will not be publishing them elsewhere. Artists will maintain sole copyright of the created materials and may use and reproduce the project materials as they desire.

What is the nature of the copyright or similar rights to the content/mini-lessons? Is the grant considered "work for hire" or does the artist retain ownership of the content or does it transfer to Empire State Partnership ?

Artists will maintain sole copyright of the created materials and may use and reproduce the project materials as they desire. If awarded, each Teaching Artist's name, biography, image, and a brief summary of the project will be published along with the resources on the Roundtable and NYSCA websites. Our goal is to help New York Teaching Artists bolster their professional portfolio and garner additional visibility.

How long will our lessons remain posted?

Resources will be posted indefinitely on the Roundtable website.

I am vague on how these classes will be accessed by, or promoted to, the specific student populations?

Resources will be shared with the NYS Education Department and NYC Department of Education. While grant recipients may also choose to share these resources out to their networks, it is not expected or required.

What if our audiences are not on your radar? Then we share them out, that correct?

Applicants are free to share their materials within their personal and professional networks. If desired, the Roundtable is open to working with Artists to identify organizations or communities that might be interested in these resources.

As a TA working with seniors, I do not have to be affiliated to a senior center correct?

That is correct. You are designing mini-lessons or activities intended for seniors. Please note, this grant is intended for individual teaching artists. Organizations are not eligible to apply.

What if a visual arts project requires some basic art supplies?

Since these are being used by different places, including homes, what do you suggest re materials needed for the projects? A school has more resources than someone at home.

We encourage applicants to be thoughtful when considering the types of materials that may be needed to participate in a mini-lesson. If selected, teaching artists will be encouraged to offer alternative options for specialized materials.

For video-based mini-lessons, grant receipts will be asked to provide an accompanying one-page lesson plan that will include space to list materials. A template for this LP will be provided to those awarded. For non-video-based, we ask that any materials are listed within the resource or on an accompanying one-page lesson plan.

Sorry if you already answered this about the proposal submitted, but how refined is the submission of the project? Should it be in a nearly complete state?

Resources do not need to be created prior to submitting the application. We ask that each participant be able to “provide a description of each of the proposed asynchronous mini-lessons. In this description, please articulate the intended audience, learning objective or big idea (what do you want the students to walk away with), and resource type (video / non-video) for each mini-lesson. Please summarize how your mini-lessons embody or are aligned with culturally responsive-sustaining pedagogy and/or social emotional learning.”

If the subject matter is a multidisciplinary event that is ethnically based yet historically and culturally relevant is that acceptable?

Yes, as long as they also are arts-based activities and mini-lessons. Applicants may propose a multidisciplinary project.

Does the \$1, 500 grant include material costs?

Yes.

Is environmental learning through the arts considered?

Yes.

Which populations are the most underserved? What needs has Covid created that teaching artists might be best suited to help people address?

Knowing that all communities have been impacted by COVID-19, we leave the choice of intended audience up to the applicant. Possible audiences may include but are not limited to:

- *Students (3K – 12th grade)*
- *Veterans / Military*
- *Creative Aging (Senior and Older Adults)*
- *People Experiencing Incarceration/Re-entry*
- *People with Disabilities*
- *People from the LGBTQ+ Community*
- *People Experiencing Homelessness*
- *Multilingual Learners / English Language Learners*
- *Educators*

Do we have to have videos made for the grant?

Resources do not need to be created prior to submitting the application.

Do these learning activities need to be sequential?

Activities may be sequential or stand-alone activities.

I would like to know what types of media and material should be included in the application. Would recorded zoom sessions or online classroom materials be part of a submission packet?

A complete application includes the application form, project narrative, proof of current NYS residency, bio, and 1-3 examples demonstrating your experience, training, and/or professional development in the arts and art education (examples may include but are not limited to a resume, artist biography, Curricula Vitae, certificates of completion, letters of support, and/or a sample portfolio).

Can this grant be used to develop lessons for a religious non-profit organization, dance ministry/dance lessons as community outreach?

Yes

Are substitute teachers, who are not certified and working as Permanent Subs this school year, eligible?

Yes.